

22 August 1984

MEMORANDUM FOR THE RECORD

SUBJECT: Cable Distribution

STAT 1. A meeting was held with members of the various Employee Benefits and Services (EBS) Components and [] of the Office of Communications (OC) to discuss cable distribution of EBS messages. For sometime all cable traffic has been disseminated to OP, where it would be redistributed to various EBS components.

STAT 2. [] explained how to change the current procedure and presented a copy of the appropriate paperwork to ADD/Pers/EBS for review. It was agreed cable indicators would be established for each new EBS Division with Insurance Operations Division (IOD) remaining as []. STAT It was further agreed that [] of PA&E would be requested to complete the paperwork necessary to request the indicators and document the dissemination requirements with OC.

STAT 3. The undersigned raised the question of releasing authority for IOD in view of the sensitivity of insurance matters, and the fact that these insurance matters have no bearing on the operating component. The lengthy time lag that transpires from date of preparation by IOD until the message in transmitted (running from 7 to 10 days) was also pointed out as a way of providing better service to policyholders. The current procedure is for all messages to be coordinated on, and released by the area component having jurisdiction over the employee in question. [] pointed out his belief that anyone could release a telepouch, and that they really didn't have to be forwarded through the component.

STAT 4. [] will discuss releasing authority further and get back to each component on this possibility.

STAT